



# Raunds Child Centre

home of

## Raunds Playgroup

Prospectus 2015.



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*"Children form strong emotional attachments with the playgroup staff. These support their settling-in and transitions enabling them to become independent learners" OFSTED May 2014*



## About Raunds Playgroup.

Raunds Playgroup was established in 1969 and is currently situated in a large mobile with 2 spacious rooms. It has a large enclosed garden at the rear with plenty of space for large physical activities. The setting is specially adapted for young children and has disabled access.

The playgroup is registered to take 32 children per pre-school session (aged 2 years to 4 years 11 months) and runs a breakfast and after school club for children up to the age of 11. Raunds playgroup also runs a holiday club for children aged between 2 years and 11 years.

Raunds Playgroup aims to ensure that each child receives high quality care and Early Years education in a safe and stimulating environment. It aims to work in partnership with parent/carers and families helping each child learn and develop in an inclusive setting where everyone is welcome and diversity is valued.



Raunds Playgroup ensures that your child

- Is supervised at all times in a safe, secure stimulating environment
- Is supported through their play to extend their abilities and reach their full potential
- Has full access to all activities and areas of the playgroup
- Individual learning styles and needs are identified and are supported
- Builds bonds with staff and other children, developing their emotional and social skills
- Is happy and has fun.

# Raunds Playgroup staff.....meet the team.....

## Kate.

Kate is the manager at Raunds Playgroup and was employed in September 2014. She has a level 3 in Childcare and is currently working towards level 4 in Leadership and Management.

## Leanne

Leanne is the deputy manager Raunds Playgroup and has been working there for 9 years. She has a level 3 in Children's care, learning and development and is also currently working towards level 4 in Leadership and Management.

## Christy.

Christy is a pre-school practitioner at Raunds Playgroup and has been working there for 4 years. She has a level 2 in childcare and is hoping to start level 3 in September 2015.

## Dee.

Dee is a pre-school practitioner at Raunds Playgroup and has been working there for 2 years. She is currently working towards a level 3 in childcare.

## Nicola.

Nicola is the newest member of the team being employed in January 2015. Nicola is a pre-school assistant and is looking to begin her training very soon.

Raunds Playgroup staff have a wealth of experience and qualifications and attend regular workshops and training courses.



## Fees and opening times.

Raunds Playgroup is open for pre-school sessions term time only, however a holiday club is open for children over the age of 2 years. The setting is open for 51 weeks of the year, opening at 7.45am daily and closing at 6pm.

SESSION	TIMES	FEE
Breakfast club	7.45am-9am	£4.50 for drop off before 8am. £3.75 for drop off after 8am.
Morning session	9am-12pm	£14.40 for children under the age of 3. £11.10 for children over the age of 3.
Afternoon session	12pm-3pm	£14.40 for children under the age of 3. £11.10 for children over the age of 3.
After school club	3pm-6pm	£3.75 per hour.
Holiday club	8am-6pm	£3.75 per hour, with the hours to suit your needs.

All fees are paid in advance at the beginning of each half term. An invoice is sent out clearly displaying the monies owing. Fees must be paid even if your child is absent, with or without notice.

If you are late to collect your child, except in exceptional circumstances, you will incur a £5 late charge, this cover the first 15 minutes you are late, you will be charged £1 per minute thereafter. This is to cover staffing costs.

## Government Funding.

Every child is eligible for government funding the term after their 3<sup>rd</sup> birthday. This entitles them to 15 hours free childcare per week. You can choose to just do the free hours, or do additional hours and pay the extra cost.

Raunds Playgroup also accepts 2 year funding, which applies to families on lower incomes. To find out if you are eligible for this visit [www.northamptonshire.gov.uk/earlyyears](http://www.northamptonshire.gov.uk/earlyyears). you could be entitled to 15 hours free per week with your unique 2 year funding code.

Raunds Playgroup hold the funding forms which are filled in termly (January, April and September), they require a parents signature as well as some form of identification for your child. The hours you decide to claim for cannot be changed during the term, they can only be increased when the funding is applied for again.

# Starting at Raunds Playgroup

Kate or Leanne are usually the first point of contact, and will talk to you, taking details to put your child's name on the waiting list. When the time comes for your child to begin you will be contacted and invited to come in with your child to fill out the paperwork and have a settle session (this usually last approximately 2 hours).

During the settle session the routine will be explained, you and your child will be introduced to the staff and a guided tour of the premises will be given. You child will be encouraged to play and join in whilst you watch and fill in the relevant paperwork. On most occasions parents leave their child playing happily on the first visit for up to an hour.

On the settle session please ensure you bring

- your £15 registration fee
- named spare clothes
- if your child is in nappies please bring spares
- any medication they require i.e. inhaler
- sun hat/gloves/hat/scarf depending on the weather as we do access the outdoor area daily.
- child's birth certificate
- recent bill with your address on it.

Please call 01933 461097 for more information.

## Informing families.

Raunds Playgroup is committed to keeping parents/carers and families informed of their child's progress.

- Children's profiles are always available for parents/carers to look at
- Key persons are available throughout the day for parents/carers to talk to
- Parents have the opportunity to add their comments to termly targets
- Raunds Playgroup aims to hold a drop in fun session at least once a term for parents/carers to look at their child's profile, to ask questions and for children to experience something new
- Parents are encouraged to like Raunds Playgroup on facebook to keep up to date with information
- Raunds playgroup produces a termly newsletter which is either emailed or given directly to the parent
- Raunds Playgroup has several information boards for parents.



# The Early Years Foundation Stage Curriculum.

Raunds Playgroup follow the EYFS framework. To ensure the framework is covered, staff carefully plan each session. The activities come from the children's interest, learning styles and their abilities. Raunds Playgroup ensures that all aspects of the framework is covered but pays particular attention to the 3 prime areas.

## *Personal, social and emotional development.*

- Building up relationships
- Becoming independent
- Learning about boundaries
- Developing positive attitudes

Friendship wigwam



## *Communication and language.*

- Understanding spoken words
- Using verbal and non verbal language to communicate
- enjoying stories, books, rhymes and poems

Book corner



## *Physical development*

- developing fine and gross motor skills
- gaining control of their bodies
- gaining independence

Large chalk board to develop gross motor skills



The EYFS also has 4 specific areas which are followed in Raunds Playgroups planning and curriculum.

## *Literacy*

- Developing mark making skills
- Enjoying stories, songs and rhymes
- Developing reading and writing skills

Musical fence used for outdoor group time



## *Understanding the world*

- Exploring and using ICT equipment
- Building up knowledge of cultures, countries and customs
- Exploring the world in which they live

Map and ICT area



## *Mathematics*

- Making connections and recognising patterns
- Developing mathematical language
- Recognising numerals

Maths area



## *Expressive arts and design*

- Exploring musical instruments and the sounds they make
- Expressive themselves
- Becoming creative
- Developing imagination

Outdoor imaginative area

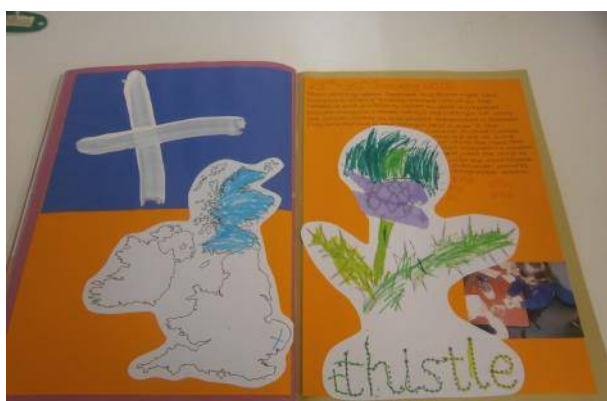


# Assessments and records of achievement.

Raunds Playgroup assesses how young children are learning and developing by frequently observing them during planned, child led and spontaneous activities. The information that is gained i.e. written observations, photographs, videos, paintings, drawings etc is documented into an individual learning profile. Parents are encouraged to contribute to these as Raunds Playgroup believes that parents know their children better than anyone else.

Children's individual learning profiles are updated regularly and are ongoing until the child leave the setting. Each child's individual profile is always available for parent/carers to look at with the child's key person. Raunds Playgroup asks that the parent/carers assist in completing relevant paperwork at set times throughout the year.

All the information gathered by the key person is collated and used to identify children's stage of progress and development. The key person and the parent/carers then decide together how to progress the child on to the next stage.



Raunds Playgroup looks forward to sharing your child's learning journey with you in the future.





## Further information.

### Policies.

Raunds Playgroups policies are constantly being updated to reflect various changes in codes of practice and legislation. A copy of all the policies and procedures are available on request.

Policies and procedures ensure that the service provided is high quality and beneficial to children and their parent/carers.

Raunds Playgroup is run by a voluntary management committee which comprises of parents. Each policy is read and agreed by the committee.

### Getting involved.

Raunds Playgroup actively encourages parent/carers to join in with sessions or to become a member of their committee. If you have spare time why not come along and spend a session with the children. Maybe you have a special talent i.e. baking cakes, biscuits, singing, being creative, then come along and share your talents.

If you wish to have a more active role in the way the playgroup is managed then why not become member of the committee. Raunds Playgroup always needs volunteers to help to organise their wonderful events, type up letters etc.

If you are interested in making a difference and sharing our success then please come along or call 01933 461097 today.

### Finally.....

Raunds Playgroup hopes that you and your child enjoy your time with us.

For more information please contact us via

email [admin@raundsplaygroup.co.uk](mailto:admin@raundsplaygroup.co.uk)

or call 01933 461097.

To see more photographs please like us on facebook, and read about what the children have been doing recently.

